

Privacy Policy

Thank you for visiting our website. With this document we would like to inform you how we collect and process your personal data in connection with the use of our website.

Responsible controller:

OPTITAX Wirtschaftstreuhand GmbH
Tax Adviser
Julienstraße 3
22761 Hamburg-Bahrenfeld
Germany

Fax +49 (0) 40 81 95 10-10
optitax-hh@optitax.de

Questions about our privacy policy and your rights

For questions on data protection, or to exercise your data protection rights, please contact us at the above-mentioned address.

Cases in which we collect personal data

We collect the personal data that you actively transmit to us through your entries on our website. Furthermore, we automatically process personal data based on the use of our website. Especially in the following cases, processing of your personal data may take place:

- when visiting our website;
- when making contact with us;
- to ward off attacks against our technical infrastructure.

For a detailed explanation of this, please refer to the following points:

Visiting our website

When you visit our website, our website provider collects and stores technical information about the device you are using (operating system, screen resolution and other non-personal characteristics) as well as the browser (version, language settings), and in particular about the public IP address of the computer you use to visit our website, including date and time of access. The IP address is a unique numeric address that your device uses to send or retrieve data on the Internet. In general, it is not known to us or our service provider who the owner of an IP address is,

unless, while using our website, you provide us with data that allows us to identify this. Therefore, as a rule, you do not need to worry that we are able to assign your IP address to you. Our service provider uses the collected data for statistical purposes in a non-personal manner. It allows us to understand which devices and settings are used when visiting our website in order to optimize our services for them if necessary. These statistics do not contain any personal information. The legal basis to compile statistics is provided by Article 6 (1) (f) GDPR. The IP address is used to allow you to technically retrieve and use our website as well as to detect and ward off attacks on our service provider or our website. Unfortunately, attacks are carried out to harm website operators or their users, e.g. to prevent access, install spyware, distribute malware such as viruses, or other unlawful purposes. Such attacks would compromise the proper functioning of our provider's data centre, the use of our website and its functionality, and the security of visitors to our website. IP address processing, including time of access, is used to ward off such attacks. Through our service provider we ensure the functionality of our website by fending off unlawful attacks against us and visitors to our website. The legal basis for this is provided by Article 6 (1) (f) GDPR. The stored IP data is deleted (by anonymization) when it is no longer needed for the detection or defense of an attack.

Enquiries

When you send us a message via one of the contact options offered on this website, we use your data to process your request. The legal basis for this is our legitimate interest in answering your request in accordance with Article 6 (1) (f) GDPR. If your request serves the conclusion of a contract with us, further legal basis for processing is Article 6 (1) (b) GDPR. The data will be erased after completion of your request. In cases where we are legally obliged to ensure a longer storage period, erasure takes place after expiry of the appropriate period.

Right of access to information

According to Article 15 GDPR, you have the right to request confirmation from us as to whether personal data relating to you is being collected and processed. If this is the case, you have a right to information concerning this personal data and to further information as set out by Art. 15 GDPR.

Right to rectification

According to Article 16 GDPR, you have the right to demand immediate correction of inaccurate personal data concerning you. Furthermore, for the purpose of processing, you have the right to demand completion of incomplete personal data, including by means of a supplementary statement.

Right to erasure

You have the right to demand that we erase your personal data without delay. We are obliged to erase personal data immediately if the corresponding requirements of Article 17 GDPR are met. For details about this, please refer to Article 17 GDPR.

Right to restriction of processing

In accordance with Article 18 GDPR, you have the right, under certain conditions, to demand restriction in how we process your personal data.

Right to data portability

According to Article 20 GDPR, you have the right to obtain in a structured, common and machine-readable format the personal data that you have provided us with, and you have the right to transfer this data to another controller without hindrance if the processing is based on consent pursuant to Article 6 (1) (a) GDPR or Article 9 (2) (a) GDPR or a contract pursuant to Article 6 (1) (b) GDPR and the processing is carried out by automated means.

Right to object

According to Article 21 GDPR you have the right to object to the processing of personal data, as set out in Article 6 (1) (e) or (f) GDPR, concerning your person. This also applies to profiling based on these provisions.

Should we process your personal data in order to carry out direct marketing, you have the right at any time to object to the processing of your personal data for the purposes of such marketing. This also applies to profiling insofar as it is associated with direct marketing.

If you wish to exercise your right to object, please contact us at the above contact address or use any of the other forms offered by us on this site. If you have any questions in relation to this, please do not hesitate to contact us.

Right to lodge a complaint with a supervisory authority

According to Article 77 GDPR, without prejudice to any other administrative or judicial remedy, you have the right to lodge a complaint

with a supervisory authority if you are of the opinion that the processing of your personal data is in breach of GDPR. That right shall apply, in particular, to your Member State of residence, your workplace or the place of the alleged infringement